

Acquisitions and Serials (Legacy)

Important: The help pages for Acquisitions and Serials are for Version 4.03 or below. If you are on V4.1 the help guide is currently being written - if you require any assistance with 4.1 please contact the Helpdesk.

These modules are described together, as many of the processes for serial orders (Subscriptions) are the same as for non-serial (Standard) orders. If you are using the Serials module, you will need to also use the Acquisitions module (although the reverse is not the case).

The Acquisitions module comprises all of the tasks related to creating and managing orders, invoices, accounts and suppliers.

The Serials module additionally allows you to set up predicted issues and routing lists.

For each module, there are areas that need to be set up before you can begin using them:

- [Acquisitions set-up](#)
- [Serials set-up](#)