

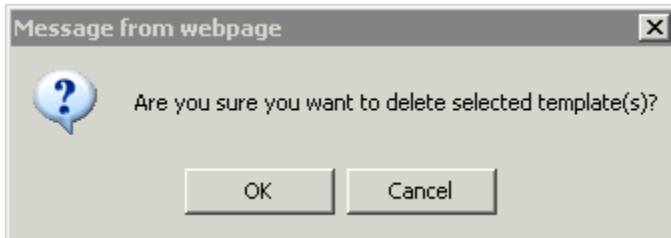
Deleting a template

This section describes how to delete templates.

To access **Template Maintenance**, select **System Management > Task Centre > Template Maintenance**.

To delete a template:

1. select the template you want to delete by ticking the box next to it in the list of templates. You can select more than one, or select all of them by ticking the box in the header.
2. click **Delete template** in the Actions menu
3. the following message is displayed:



*Click **OK** to continue with the deletion.*

The list of templates is re-displayed but without the deleted template.