

# Loans

The Loans function includes all tasks related to loans, renewals, returns and overdues, and requests and reservations.

- [loaning items](#)
- [returns](#)
- [renewals](#)
- [overdues](#)
- [requests and reservations](#)

Note that some loan operations can also be performed in other areas of the application:

- [renewals and returns can be carried out in the user record part of the application](#)
- [loans and request processing can be carried out from the copy record](#)

## System settings

The Loans function requires certain system settings to be defined:

- definition of [loan periods](#)
- definition of the [maximum number of loans allowed](#) - this is defined in Access Permissions
- you may also wish to define [non-working days](#) for the purpose of calculating due dates



RFID can be set up to work with Soutron providing the RFID hardware is SIP-2 compatible. The settings are defined in System Configuration Maintenance ( [RFID settings](#)).

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Experiencing problems with loans and requests? See the [Troubleshooting Guide](#) and [How do I ...?](#).